

COBRA and Direct Bill Services

COBRA, leave of absence, and retiree administration



An Extensive Range of Direct Billing Options

We provide COBRA and billing administration services for terminations, severance, retirement, and leave of absences. Our clients rely on our experience and expertise in billing for company-sponsored benefits and collection of premiums from participants who are no longer actively at work.

Direct Bill Administration Services

Our services provide clients with administration that meets all COBRA regulatory requirements. In addition, we are able to provide customized billing services for severance, retirees and leave of absences.

Services Include:

- 24/7 access to participant and employer information
- Reducing the COBRA administrative burden with:
 - Timely mailing of notices
 - Quality auditing and processing of enrollment and payments
 - Rapid response issue resolution
 - Premium remittance to employer
- Meeting all compliance and legislative requirements, including auditing the population for ineligible participants
- Sending data to health and prescription drug insurance companies
- Monitoring all payments received and cancelling coverage if payment is not received on time, as well as at the COBRA expiration date
- Resolving carrier issues on behalf of participants and sending enrollment forms when appropriate
- Access to pre-designed reports and ability to create custom reports with an easy report tool
- Customer Care Center that provides support to COBRA-eligible participants for inquiries and resolution of billing issues

Benefits are complex, but administration doesn't have to be.

[Schedule a call today!](#)

